

No. Q/PD/6612/08/2022
Ministry of External Affairs
(PD Section)

New Delhi, 06th April 2022

Head of Chancery,
CGI, Hambantota

Sub: Appointment of Shri Rajesh Kumar, SSA to CGI, Hambantota vice Vacant Post

Sir,

I am directed to convey the sanction of the President to the transfer of Shri Rajesh Kumar, SSA to CGI, Hambantota vice Vacant Post.

2. The transfer traveling allowance, composite transfer grant, preparation and travel time, transit pay & allowances and joining time pay & allowances in connection with the officer's transfer to your Mission will be governed by the relevant provisions of the IFS (PLCA) Rules, 1961 as made applicable to officers of the IFS (B).

3. The expenditure involved will be debitable as under: -

a) Outfit Allowance, composite transfer grant to be paid to the officer are debitable to the budget grant of this Ministry under the appropriate Head of Account.

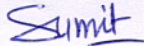
b) Joining time pay, transit pay, leave salary, crockery & cutlery grant, etc will be debitable to the existing budget provisions of your Mission, under the appropriate Head and should be met from within the sanctioned budget grant.

c) Expenditure on air passage and transportation of baggage is debitable to the budget grant of this Ministry under the Head 2052.00.090.02.01.12 Foreign Travel Expenses.

4. **The officer should submit his/her TA claim within 120 days of his arrival at the station of posting abroad (Please refer to GA section's Circular No.163/DS(GA)/2020, dated 28th January, 2020).** Failure to comply with the above requirement will entail not only forfeiture of the claim but also recovery of the same from his/her pay bill or other dues in one installment. If due to unforeseen circumstances the TA claim cannot be submitted within the prescribed period of 120 days, he should intimate the position stating the full facts and details of the claim to administration well in advance for consideration.

5. **Availability of accommodation for the official may please be conveyed to us.**

6. Hindi version will follow.


(सुमित कुमार / Sumit Kumar)
प्रशासनिक अधिकारी (पीडी)/Administrative Officer (PD)

Copy to: -

1. The Chief Controller of Accounts, MEA, New Delhi.
2. Shri Rajesh Kumar, SSA, Pension Section , JNB, MEA, New Delhi: (i) The officer is requested to contact PD Section immediately to complete proforma for security briefing, passages, advances etc. (ii) It is the sole responsibility of the officer to complete all the formalities and obtain necessary visas and other travel documents before proceeding abroad.
3. PD(PR) / TG / Cash-II / JEB /BOS / VCR / PV-II Section, MEA, New Delhi
4. Hindi Section, MEA, New Delhi – for Hindi translation.